



Job Information Pack

Young People's Worker, Barnsley Methodist Circuit

- 25 hours per week
- 2 year fixed term contract

Closing date: **25th October 2024**



The mission of the Barnsley Methodist Circuit is to share the Gospel of Jesus Christ by encouraging, resourcing and enabling the people and churches of the Circuit to serve their communities and the wider world.



About the job:

The Barnsley Methodist Circuit seek to appoint **Young People's Worker** on a 2-year fixed-term contract working 25 hours per week across the chapels and communities that make up the Barnsley North West Church. Supporting the Minister the successful applicant will play an important role in encouraging and nurturing our young people into a deeper commitment of faith.

Learn more:

We encourage you to read our [Mission Plan, Priorities and Actions](#) or visit our [website](#) to learn about the work that we are doing across the communities we serve.

Working arrangement:

A flexible working pattern is required, to include elements of evening and weekend working with at least two days free of responsibility each week.

Faith:

A specific faith is an essential requirement for this role and in accordance with the Equality Act 2010 it is an occupational requirement that the successful applicant is a practicing Christian.

Next steps:

We encourage enquiries and welcome informal conversations about this exciting role. In the first instance direct these to Rev Lyn Gregg by [clicking here](#).

- To download an application form, visit our [website](#).
- Please return completed application forms by email to our [Circuit Administrator](#).

Anticipated timeline:

A start date as soon as possible is available and will be discussed at interview stage.

1. Closing date:	25 th October 2024 (Midday)
2. Interview date:	4 th November 2024 (Week commencing)

1. We reserve the right to close the vacancy earlier than this date should a sufficient number of applications be received.
2. We will contact applicants after this date to let them know if we are progressing their application.
3. Interviews will be held in-person at the Barnsley Circuit Office, Emmanuel Methodist Church, Barnsley, S75 1DT.



Job title: Young People's Worker
Employed by: Barnsley Methodist Circuit (Charity Number 1135240).
Location: Various locations within the chapels and local communities that make up the Barnsley North West Church (NWC)

Occupational requirement: An occupational requirement exists for the post-holder to be a practicing Christian in accordance with the Equality Act 2010.

Reports to: Accountable to the Managing Trustees of the Barnsley Methodist Circuit through the appointment of a Line Manager.

Purpose and objectives:

- To work with the wider team within the NWC to grow opportunities to engage and develop relationships with the young people within our Church communities.
- To support existing volunteers and groups that work with children and young people.
- To develop existing and create new opportunities for us to engage with children and young people
- To establish a safe and effective discipleship pattern for young people within the NWC and Higham.
- To provide a presence and to support Circuit youth priorities.

Main responsibilities:

Supporting Existing Groups

- Liaise with the minister and Group Leaders to ascertain the level of support each group requires.
- Work with volunteers in the local chapels across the NWC to assist in planning groups.
- Support volunteers to access relevant and appropriate training and are supported within their roles.
- Be a possible source of emergency cover for those times when volunteers are unable to attend.
- Promote and publicise upcoming opportunities for young people with groups, individuals, and communities to attract new people to the NWC.
- Assist in the planning and delivery of ad-hoc groups such as holiday clubs and trips.
- Support the existing circuit-based youth group.

Safe and Effective Discipleship pattern for young people

- Develop ways for young people to voice their ideas for and in the church.
- Develop and deliver new activities to meet the needs of the NWC's young people.
- Enable children and young people to explore their faith and express their discipleship, for example through becoming members of the church, or training to be worship leaders.
- Assist the church in ensuring safeguarding policies and procedures are followed in all activities across the church.

Building Relationships

- Regularly attend chapel events to build relationships with members to encourage engagement with children and young people.
- Regularly attend and lead where required all activities so that the volunteers, children, and young people come to know you.
- Support the Barnsley circuit and district Children & Youth Umbrella Group and their activities, joining things together to maximise value, engagement, and efficiencies.

- Familiarise yourself with other youth services in and around the Barnsley North West area, finding ways to support each other. (Examples include schools, the exodus project or Barnsley Youth Choir)
- Monitor and review activities to ensure that they are effective and purposeful in developing children and young people's faith, including ensuring records, data and paperwork are kept appropriately.

Circuit Youth Work (5 hours per week)

- Prepare for and deliver the 2-hour circuit youth group meeting, to include games, activities, bible teaching and food. (Held monthly on a Sunday afternoon, 4-6pm)
- Ensure the young people have access to and are able to attend District and National youth events, including 3Generate.
- Organise fund raising events to subsidise the above events.
- Working with and support the team of volunteers.
- Promote youth work within the circuit through linking with church youth groups and as requested, prepare and present reports to circuit meeting.

Other requirements:

- Maintain a good understanding of the culture, values and ethos of the Barnsley Methodist Circuit and the wider Methodist Church.
- All other reasonable duties within the capabilities of the post holder that support the developing mission of the Barnsley Methodist Circuit.

Summary of terms and conditions:

Contract type	Part-time, 2-year fixed term fully funded contract.
Working hours	25 hours per week <ul style="list-style-type: none"> - Barnsley North West Church Young Peoples Work; 20 hours per week - Barnsley Methodist Circuit Youth Work; 5 hours per week
Working pattern	A flexible working pattern is required, to include evening and weekend working. The successful applicant will have at least two days free of responsibility each week.
Rate of pay	£13.88 (£18044 actual salary)
Location	Various locations within the chapels and local communities that make up the Barnsley North West Church (NWC)
Annual leave	Leave for a full-time employee is 33-days inclusive of public holidays. Leave for part time employees is calculated pro-rata to this.
Pension	There is a contributory pension scheme to which eligible staff will be auto enrolled. Employees who do not meet the auto enrolment criteria may be eligible to join the Scheme, subject to certain provisions.
Probationary period	Appointments and offers of employment are conditional on the satisfactory completion of a 6-month period of probationary service. We reserve the right to extend this up to a maximum of 12-months.
DBS disclosure	Appointments and offers of employment are conditional on a satisfactory enhanced disclosure from the Disclosure & Barring Service (DBS).
Right to work	Appointments and offers of employment are conditional on the successful applicant demonstrating the right to live and work within the United Kingdom as required by the Immigration Asylum and Nationality Act 2006.
Training	We are an employer who will try to support you to develop and improve your professional practice. During employment with us we will consider relevant requests for continuing professional development (CPD). There may on occasion be a need to attend further training relevant to the role, the requirements of the Circuit and the wider Methodist Church. Any such training will be undertaken in contracted hours or recorded as time off in lieu (TOIL).



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	E	D	A
Training and Qualifications			
A recognised qualification in Children’s or Youth work (or a related field of study.)		Yes	A, I, Q
Continued professional development in Children’s or Youth work (or a related field.		Yes	A, I
Proven Ability			
Proven ability in Children’s, Youth, or Community work in a paid or voluntary capacity.	Yes		A, I
Proven ability of networking and establishing working relationships/partnerships.	Yes		A, I
Proven ability of organising and leading Children and Youth events.		Yes	A, I
Knowledge, Skills and Experience			
Knowledge of good practice in Children and/or Youth Ministry.	Yes		A, I
Good understanding and use of written and spoken English.	Yes		I, P
Experience of pastoral work with young people.		Yes	A, I
Experience of using social media, able to engage innovatively with young people.		Yes	A, I
Experience in delivering discipleship material.		Yes	A, I
Qualities and Aptitudes			
Able to establish positive and productive relationships with children, young people, and adults whilst maintaining consistent professional boundaries.	Yes		A, I
Able to communicate in a culturally relevant, appropriate, and sensitive way to people of all ages and from varying backgrounds.	Yes		A, I
Able to work on your own and as part of a team.	Yes		A, I
Able to organise yourself in order to manage your workload efficiently.	Yes		A, I
Able to recruit, train and supervise a team of volunteers.	Yes		A, I
Able to use IT equipment suitable to the role.	Yes		A, I
An active listener with excellent interpersonal skills and an approachable demeanour.	Yes		A, I
Any Other Requirements			
An active member of a Christian Church with a well-developed Christian faith.	Yes		A, I
A commitment to engage in professional and spiritual development.	Yes		A, I
Willing to engage with the processes, structures and values of the Methodist Church.	Yes		A, I
A commitment to embed and promote good practice with Safeguarding, GDPR and Data Protection, in line with evolving Methodist policy and practice.	Yes		A, I
Awareness of and a sensitivity to issues of Equality and Diversity in the Church.	Yes		A, I
A commitment to work flexibly (weekdays, evenings and weekends) as the job requires.	Yes		A, I
Have access to appropriate transport for travel within the area.		Yes	A
A satisfactory enhanced disclosure from the Disclosure and Barring Service.	Yes		DBS

Assessment: **A:** Application form; **I:** Interview; **Q:** Proof of Qualification; **P:** Presentation



Adjustments:

Please let us know if you require adjustments making at any stage or to any aspect of the application process or provide us with any information that you feel relevant whilst we consider your application.

If you are selected for interview, we will ask if you have any access needs or if you require any reasonable adjustments to be made for the interview. Please be assured that we will be supportive in discussing reasonable adjustments at all stages of the recruitment process.

If you have any questions about the way that we recruit, do not hesitate to contact us by clicking [here](#).

Entitlement to work in the UK:

Any job offer and subsequent appointment will be conditional on you demonstrating the right to live and work within the United Kingdom as required by the Immigration Asylum and Nationality Act 2006. You will be asked to provide evidence of your entitlement should an offer of employment be made.

Experience, knowledge, skills, and abilities:

The person specification lists minimum requirements for this post. When shortlisting, the panel will only consider information that is written on your application form, and they will assess this information against the person specification. Where CVs are submitted these will not be used to make shortlisting decisions.

References:

Any job offer will be conditional, subject to the receipt of satisfactory references and we reserve the right to withdraw a conditional offer based on the references that we receive.

One should be from your current or your most recent employer, the second from a previous and relevant work experience. It is important that both referees are able to comment on your suitability to the role.

Criminal convictions:

Anyone who applies to work with us will be asked to disclose details of unspent convictions during the recruitment process. Whilst having a criminal record does not necessarily bar you from working for us this will depend on the job that you have applied for and the nature of the conviction.

Data protection:

The information you provide will be held in the strictest confidence. We process information in line with our Privacy Policy and if you are successful in your application the information that we hold will be used to administer your employment with us. By making an application, we assume that you agree to the processing of your data in accordance with our Privacy Policy.

Equality, diversity, and inclusion:

Our aim is to have a workforce that reflects the diversity of talent and abilities drawn from across our community. In line with the Equality Act 2010, we will monitor the composition of our workforce to ensure it is representative and that staff are treated equally and fairly.

Unless clearly stated that an 'Occupational Requirement' is in place with a vacancy, recruitment will be made on the basis of an applicant's ability and merit as measured against the criteria for the job.

Other policies:

We have a range of policies and processes in place to protect you, to protect us and to safeguard those who use our services. You commit to work within and promote these at all times should a conditional offer of employment be made. They include but are not exhaustive to Health & Safety, Data Protection, GDPR, Governance, Safeguarding, Performance, EDI and a range of personnel and financial policies.